

Randolph Public Library  
Trustees' Meeting, Wed August 16<sup>th</sup>, 2017, 6.30pm

Present: Nancy Penney, Jan Halvorson, Steve Teczar, Heather Wiley and Yvonne Jenkins  
Absent: Denise Demers

1. The minutes of the previous meeting were approved.

2. Treasurer's Report

Town Account: \$9,773.95  
RPL Checking: \$15,520.53  
Building Fund Checking: \$3,046.70  
Building CD: \$20,333.20

Jan noted that Heather needs to contact the Service Credit Union in Berlin, NH to have other trustees added as authorized users.

3. Librarian's Report

- a. The location change for the propane tank has been approved by the selectmen. Yvonne will contact Suburban Propane to set a date for the move.
- b. The new computers have been installed and work well. They came in under budget at \$2,306. This will come from the Building Fund Checking account. The old computers can be donated to a veterans' group through Linda Dupont.
- c. Kai Parlett will be giving a lecture on her experiences at a 3 week summer camp on marine ecology on Wed, August 23<sup>rd</sup> at 7pm. Yvonne may need a volunteer to man the circulation desk – she will let the trustees know.
- d. The office phone has been intermittently not allowing calls out which is a safety concern. It was suggested that Yvonne try changing the batteries: if still not working, will buy a new phone.
- e. Yvonne suggests that patrons may be interested in the "Senior Hiker Magazine" which covers hiking in New England. The trustees voted to approve \$25 for 3 issues for a year's trial.

4. Book Sale

The book sale raised approximately \$726, and the bake sale \$500. It was very successful with plenty of volunteer help.

5. Old Library

The book/art/produce sale at the old library will continue until 8/30/17. It has raised approximately \$260 to date. Days open are Wed and Sun, 3-5pm.

6. Other business

Heather noticed that the town website has out of date information on librarian and trustees. She has contacted Linda Dupont to fix.

There being no other business the meeting was adjourned at 7.35pm.

Next meeting: Wed September 27<sup>th</sup> at 6.30pm.