

## Friends of the Randolph Public Library

Board Meeting  
December 1, 2021  
Meeting Minutes

### I. Call to Order

The meeting of the Board of the Friends of the Randolph Public Library was called to order at 9:09 AM EST on Wednesday, December 1<sup>st</sup>, 2021. This meeting was held in person at the RPL.

### II. Attendance

- Catherine Zirpolo – Co-President
- Anne Forsyth – Co-President
- Michele Cormier – Treasurer
- Kayla Demers – Secretary
- Yvonne Jenkins – Librarian

### III. Approval of the Minutes from the September 22, 2021 Meeting

Anne made a motion to accept with the condition of correcting the movie month to “September.” Kayla seconded. All in favor.

### IV. Librarian’s Update

- **General Comments**
  - The prevalence of COVID continues to make planning difficult
- **Report on Fall & Upcoming Programs**
  - Movie night went well, although participation was low. We would do again next fall
  - Yvonne will reach out to Anders Morley, author of *This Land of Snow*, to see if the author would be willing to do a Randolph-resident-only Zoom presentation/book promotion at the beginning of 2022
  - The Great North Woods Libraries are still planning the Zoom Winter/Spring 2022 programming
  - The group brainstormed potential ideas for outdoor activities:
    - Animal tracking
    - Ice skating (would require sign-ups to procure equipment)
    - Winter birding walk (might be limited to visiting birdfeeders)
    - Cross-country tour (would require sign-ups to procure equipment)
    - Snowshoe walks (would require sign-ups to procure equipment)
  - Holiday/Christmas Firetruck participation (December 18<sup>th</sup>):
    - Yvonne will purchase the books; she’ll reach out to a smaller group to help with wrapping (including new Friend Ginny Umiker)
- **Financial Authorizations:**
  - Anne made a motion to approve, and Catherine seconded, the following:
    - Support of Great North Woods Libraries’ programming
    - Children’s books for the Christmas celebrations
- **Other Update:**
  - Katie Rose is now employed by the library

- Yvonne mentioned the opportunity to take some college courses for librarians (\$250 per credit)
- The Library Trustees approved to pay for one credit
- The Friends encourage Katie Rose to consider:
  - A Randolph Foundation scholarship
  - The NH Library Association (membership & subsequent potential scholarship)
  - Potential discounts from the college for municipal employees

## V. Treasurer's Report

- Not much of a change from last report
- The donations from memberships this year have been great!

## VI. Friends of the Library Revitalization Update

- Fall 2021 newsletter: well-received; plan to do bi-annually (likely Fall & Spring)
- Memberships: we classified sign-ups this year as "2021-2022 memberships." Therefore, we will appeal for 2022-2023 memberships
  - We'll leverage the Spring newsletter to appeal
  - We'll include information in BOTH March and June Mountain Views (March as more robust information; June with more bulleted notes)
- Welcome Wagon: discussed revitalizing this idea for when someone is new to Randolph
  - A group could go around and greet new town members (those who've moved since the pandemic began). Have a welcome packet that includes:
    - Membership for Library card
    - Town report
    - Testimonial – new books that get added
    - Flyer of promoting the library stuff
  - Group to take next steps and touch base during March meeting on status

## VII. Meg Meiklejohn Memorial

- Approximately \$9K available in Meg's memory
- Yvonne met with one of Meg's children; they are open to ideas
- Brainstorm of ideas:
  - EV car charging station (need an estimate on costs)
  - Annual lecture series
  - Sunscreen in front of library
  - Scholarship to high-school senior (Con: money would run out after short number of years)
- Additional discussion: Solar panels for the library roof
  - *Note: Library Trustees take care of the inside of the Library; Town controls the outside*
  - Yvonne will inquire with solar companies to get estimates on costs

## VIII. Next Steps

- Action Items:
  - Zoom Presentation: Yvonne is going to reach out Anders Morley
  - Firetruck Support:

- Yvonne to buy books
    - Yvonne to make an insert that says "...from the Friends"
    - Yvonne to reach out to Ginny & Edith for wrapping
  - Regarding potential winter activities:
    - Yvonne to send emails; Kayla to copy message and send out from Friends account too
  - Friends: 2022-2023 Annual appeal will begin next year
    - Mountain View article – Kayla to draft – typically due Feb 15<sup>th</sup>
  - Friends Welcome wagon
    - Michele to check with Linda on new folks in town since 2020
    - Yvonne to work on library collateral
    - Kayla to work on Welcome Wagon collateral
- Agenda Items for Future Meetings:
  - Progress of solar panel inquiries
  - Progress of welcome wagon
  - Preliminary Book & Bake Sales discussion
  - Discuss any Friends swag
- Next Meeting date:
  - March 30<sup>th</sup> 2022 at 9 AM EST

**IX. Close**

Meeting adjourned at 10:34 AM EST. Move to adjourn by Catherine; seconded by Anne.

Next meeting scheduled for **9 AM EST on Wednesday, March 30<sup>th</sup>**