

Randolph Public Library
Trustee Meeting July 13th, 2016, 6.30pm

Present: Beth Dube, Nancy Penney, Greta Smithson, Janet Halvorson, Heather Wiley

Absent: Denise Demers

1. The minutes of the June 15th meeting were approved.

2. Librarian's Report

- The LEGOs, Magformers and 3D doodle pens have been received from the Co-op. They will be available in the children's room until mid-August. Beth will be hosting a "Magformers' Marathon" for children 3 and up on Mon 25th July from 3-4pm. She will provide lemonade and cookies.

- Phoebe Ross will be working on the DVD section, updating the list and creating a special section for documentaries.

- A large collection of opera LPs has been donated from a Berlin resident. He has since passed away and Beth will send a note to his wife after the book sale.

- Occasionally volunteers forget to open the library at weekends. Yvonne has offered to call the volunteers on Thursday night as a reminder.

- The repository for the "Weekly" that was attached to the outside of the library is broken. Nancy will get a replacement.

3. Treasurer's Report

Town Account: \$8,512.47

RPL Checking: \$14,075.32

Building Fund Checking: \$3,064.69

Building Fund CD: \$20,000.00

Greta deposited \$2,216.40 into the building fund checking account as agreed. The remaining \$20,000 was reinvested in a 27 month CD @ 1.49% (with no early withdrawal penalty).

4. Window Shades

Janet got a quote from Colorworks for \$1,404 for the purchase and installation of insulating window blinds for the White Mountain Room. The trustees decided it was not worth the cost when movies are shown infrequently. It was felt that Beth could return to using the small meeting room for this purpose.

5. Policies

The trustees reviewed the Child Safety Policy and it was left unchanged.

6. Propane

The propane pre-buy prices are still unavailable from Suburban Oil. The trustees will revisit this issue at the next meeting or before if needed.

7. Book Sale Preparations

- Nancy will check into an advertisement in the newspapers for the book sale on July 30th, and get change for the till.
- Plan is to meet on Fri 29th July at 4.30pm to set up tables and move the books from the storage room to the large meeting room. Nancy requests any strong volunteers!

8. Miscellaneous

- The wording for the plaque honoring Joan Rising's donation to the library is still pending. It will hopefully be ordered this week.
- Per Greta, the sign for the outside of the library is complete and will be delivered soon.
- Janet noted that the Coos County Neighborhoods magazine has incorrect library information. She will ask the editor to correct.
- The collection of opera records still needs to be sorted – Nancy will ask Bob Kruszyna to help.

There being no other business the meeting was adjourned at 7.45pm.

Respectfully submitted,

Heather Wiley
Secretary