

Randolph Public Library
Trustees' Meeting, Wed May 10th, 2017 at 6.50pm

Present: Nancy Penney, Jan Halvorson, Denise Demers, Steve Teczar, Heather Wiley and Yvonne Jenkins

1. The minutes of the previous meeting were approved.

2. Treasurer's Report

Town Account: \$11,160.79

RPL Account: \$14,950.22

Building Fund Checking: \$3,046.70

Building CD: \$20,257.03

Jan reported that the periodicals line item is over budget by approximately \$200, this due to paying for advertising for a new librarian. Steve questioned the need for a new line item for advertising but Yvonne reported that most events are advertised through press releases so this is probably not necessary.

The new contract for propane will be available in July. Jan suggested pre-buying for next year as the cost savings were considerable this past fiscal year.

3. Librarian's Report

- The recent pizza and movie night was successful with 9 attendees.
- Movie and book orders have been submitted
- Approximately 75 DVDs and 75 CDs have been donated to the library. Yvonne has put several in circulation and the rest set aside for the book sale.
- Possible programs for the summer include a slide lecture from Jon Martinson about his time with Doctors Without Borders in Myanmar, a NH Fish and Wildlife program on "Understanding Bobcats in New Hampshire" (free upon request and availability) and a children's program with a magician named "Magic by George". There is also a possibility to hire the "YoYo Man". Both children's programs' expenses could be shared with Colebrook library.

4. Book Sale

There was extensive discussion about the book sale on Saturday July 22nd. It was decided that due to the old library being so small and the logistics needed to bring in a tent for the book sale (and lack of bathroom facilities), the event should be held in the town hall as usual. Each trustee was asked to bring 2-4 volunteers to set up the books on Friday 21st, and repack boxes and take down tables on 22nd. There was discussion about lengthening the sale but it was decided to keep it at 3 hours for this year, from 9-12 noon. Lynn Hunt and Ingrid Graff have offered to run the book sale as they have in previous years. The trustees have not yet made a decision on opening the old library during the summer to sell the leftover books.

5. Volunteers

There was question about the procedure for volunteers to follow in the event of inclement weather and their inability to man the library. They are to call Arlene Eisenberg,

volunteer coordinator, who in turns contacts the librarian to make the decision to close. Efforts will be made to alert residents via social media. Patrons will be reminded to call ahead if there is doubt about the library being open.

6. Keys

Jan and Heather still need library keys. Nancy will arrange.

7. Friends of the RPL

Yvonne has created a draft of a "Friends" brochure encouraging people to sign up and pay yearly dues to belong to the group. The trustees approved and will further discuss at the next meeting.

8. Old library brush clearing

The old library is in need of brush to be cleared from the northern side to prevent water damage to the building. The date set was Tuesday, June 6th at 4pm. Volunteers should bring their own loppers, gloves, etc.

There being no other business the meeting was adjourned at 8.10pm.

Next meeting: Wed, June 21st, 6.30pm.