

RANDOLPH PUBLIC LIBRARY

Minutes (revised) for the Board of Trustees Meeting on Monday, June 18, 2018

Present: Denise Demers, Steven Fisher, Jan Halvorson, Nancy Penney (Chair of the Friends Group), and Steve Teczar. Absent: Heather Wiley and Yvonne Jenkins (Librarian)

1. APPROVAL OF THE MINUTES FOR THE MAY 21, 2018 MEETING – Approved.

2. TREASURER'S REPORT

Jan presented bills to be paid for approvals and signatures. She noted that the invoice for the website had not yet been received. Trustees agreed to continue the tradition of using the proceeds from the annual book sale for the purchase of additional new books.

3. LIBRARIAN'S REPORT

Yvonne's report was sent via e-mail and read aloud. Trustees expressed appreciation for the completion of the report prior to her departure for vacation. Copies of Yvonne's summer program posters were shown.

These included:

- The Open House and Volunteer Recognition on June 24th, 4 to 6 pm
NOTE: Planning for the reception ensued. A Reception Committee volunteered for the following:
Yvonne - decorations, music, magnets and flowers
Nancy - lemonade, tea, cheeses and sweets
Denise - sheet cake from Walmart with the Library logo (bear), sweets, maybe DD coffee
Steven F. - fresh fruit platter
Jan - cups, napkins and so on
Steve and Lisa T. – a gift basket for the door prize
Heather - note cards, thank you notes, and White Mountain Café gift cards for the Volunteers. Everyone was advised to keep receipts for reimbursement.
- Carl Lindblade's presentation of the "...True Queens of World War Two" on July 6th, 7 pm
- Libraries Rock, July 11th to August 15th for children ages 3 to 12
- The Middle School Book Club
- The Annual Book and Bake Sale on July 21st, 9 am to 1 pm

4. FRIENDS GROUP CHAIR'S REPORT

Nancy noted that she was planning to hold an organizational meeting.

5. OLD, CONTINUING AND OTHER BUSINESS

- A card and gift for Nancy in honor of her many years of exceptional devotion and service to the Library were agreed upon. These will be presented along with the gifts to the Volunteers at 5 pm.
- Volunteers and Library keys - some have keys, and some do not (to be discussed in July)
- The installation of the new blinds was noted, and everyone agreed they looked great. It was also noted that there is no motor and remote control which were approved for funding at the May meeting. This is to be clarified in July.

Respectfully submitted by Denise Demers on 6/25/18, with editing by Steve Teczar 7/11/18

Next meeting: Monday, July 16, 2018 at 6:30 pm