

Randolph Public Library
Trustees' Meeting Monday, September 24th, 2018, 6.30pm

Present: Denise Demerits, Steve Fisher, Jan Halverson, Steve Teczar, Heather Wiley and Yvonne Jenkins (librarian)

1. The minutes from the previous meeting were approved.
2. Treasures Report
 - Town checking \$8,952.77
 - RPL checking: \$14,201.29
 - Building fund checking: \$475.43
 - Building fund CD: \$17,400.38

The total from the summer book/art sale on August 29th was \$107.75.

The Building fund CD was renewed on September 22nd for 15 months with the Service Credit Union at an interest rate of 2.75%. There is no penalty for early withdrawal.

Jan is investigating a debit card for Yvonne to use with the RPL checking account.

The office phone is now working well - there had been issues with exterior wiring.

3. Librarians Report
 - a. The NH state library recommends that all libraries join the MA Higher Education Consortium to continue receiving book discounts. RPL is now a member and will continue to receive discounts through Brodart. Yvonne requests that the new books be shelf ready at a cost of \$1.25 per book, to save her considerable time. Approximately 150 books are ordered per year. Heather made a proposal for RPL to start paying the increased cost with Yvonne's next book order. Denise seconded, all were in favor (except Steve Teczar who apologized for being late to the meeting).
 - b. The NH Downloadable Books Consortium is due at the cost of \$480. Yvonne questioned having the Friends of RPL pay for it. Heather thought it should be part of the operating budget. There was discussion that the Friends' funds may be more appropriately spent supporting programming throughout the year, and the DVD order and movie licence fee as they do now. Jan felt the Consortium cost could be taken from the computer line item this year.
 - c. There is a library consignment program running in NH. Leftover/discarded books could be scanned and "green light" books would be sold to a dealer who would split the profits with the library. It was generally felt this was worth exploring.
 - d. The Eisenberg donated 150 CDS to the library.
 - e. Upcoming programs include an adult craft night on Monday October 15th from 6.30-7.30pm. There will be a movie night on Wednesday October 24th at 6.30pm - this will start the "What's Up Doc" documentary film series. Jim Hunt has agreed to do a series of book discussions on "Moby Dick" by Herman Melville. Dates and times to be announced.
 - f. Yvonne researched a new Epson wireless projector costing approximately \$700. A spare bulb would be extra. Jan proposed authorizing Yvonne to spend up to \$1000 on

the entire purchase to include S and H. Steve seconded, all were in favor. Funds will be taken from the RPL checking account when the new debit card is available.

g. Friends of the RPL: a membership letter has been drafted and will be mailed out soon.

4. A pre-Winter Book Sale will be held on Saturday October 6th from 9 to noon in the old library. Yvonne kindly agreed to handle advertising, Steve T will place signs, Denise will make coffee and Jan will provide cider, cups, napkins and donuts. A bag of books will cost \$5. Leftover books will be brought to Lancaster in the Spring.

There being no other business the meeting was adjourned at 8pm.

Next meeting Monday, October 22nd at 6.30pm.

Respectfully submitted

Heather Wiley, secretary