

Randolph Public Library

Trustees' Meeting, Mon Nov 18<sup>th</sup>, 2019, 6pm

Present: Denise Demers, Jan Halvorson, Steve Teczar, Heather Wiley and Yvonne Jenkins (librarian)

Absent: Steve Fisher

1. Steve made a motion to approve the minutes of October 21<sup>st</sup>, Heather seconded, all were in favor.

2. Treasurer's Report

Town Checking	\$9,037.15
RPL Checking	\$12,440.52
Building Fund Checking	\$475.43
Building Fund CD	\$17,948.32

The subscriptions for Taproot and NH Magazine will be sent in this week.

The issue with Northway Bank requiring activity on the Building Fund Checking account at least every 2 years has been resolved.

3. Librarian's Report

- An article has been written for the December Mountain View.
- The Children's Room book collection is being revamped. Some of the Book Sale funds will be used to purchase new titles.
- The new Monday hours have started and are working well.
- There was a good turn-out for "Amazing Grace – Aretha Franklin". The What's Up Doc film series will continue through the Winter.
- There will be a Thanksgiving story hour on Wed Nov 27<sup>th</sup> from 4-4.30pm. The library will be closing at 6pm that day.
- A couple of Winter programs for kids are being planned, perhaps a program on animal tracking.

4. Friends of the Randolph Public Library

All the Friends' names have been entered into a spreadsheet. The Mountain View article mentioned that officers are needed.

5. Review of Collection Development Policy

Yvonne and the trustees read through the first 2 pages of the Collection Development Policy, which included the introduction, description of community mission and philosophy. Minor changes were made. Yvonne will email the next 2 pages to the trustees prior to the next meeting.

6. Old, Continuing and Other Business

Yvonne reported that Eversource completed an energy audit of the library and town hall recently. There is a 15 deg F temperature difference between the floor of the library and the ceiling. Eversource will be submitting recommendations for energy conservation soon.

7. The next meeting will be held on Wed, Jan 15<sup>th</sup> at 6.30pm.

There being no other business, the meeting was adjourned at 7.30pm.

Respectfully submitted,

Heather Wiley, Secretary