

RANDOLPH PUBLIC LIBRARY TRUSTEES' MEETING MINUTES

WEDNESDAY OCTOBER 19, 2022

Present: Steve Teczar, Linda Scherf, Karen Bradley, Rhonda Stitt, Yvonne Jenkins. Absent: Denise Demers.

1. Rhonda made a motion to approve the minutes from the last meeting, Steve seconded, all were in favor.

2. Treasurer's Report, Rhonda

- Town Checking: \$12,636.49
- RPL Checking balance: \$7,566.80
- Building Fund CD: \$19,142.82
- We approved many invoices for payment
- The total for the Annual Book and Bake Sale was \$\$2,026.00

3. Friends Group, Kayla

- Kayla submitted a draft of the minutes from their last meeting on September 28, 2022, Yvonne and Steve shared the content with the group. The next meeting of the Friends Group Board will be on January 4, 2023.

4. Librarian's Report, Yvonne

- Program Update:
- Brad Meikeljohn did a Fireside Chat and reading from his recent publication, The Wild Trails. 20 people attended.
- The Mildred Horton book group begins Monday October 24 at 10:00 am. - Yvonne would like to buy some treats to give out on Halloween.
There is \$20 in petty cash that she can use.
- Yvonne was out sick from October 8th through October 17th. Katharine Turnbull filled in during her absence. Dede Aube covered for 2 hours on October 12th until Katharine arrived. The Library was closed on October

15th.

- The RPL received a \$100 donation from Andrew Wiley on 9/27/22.
- We may need to replace the public use printer in the main room soon. HP is discontinuing the manufacturing of the ink cartridges.

5. Review of the Energy Audit, Yvonne

-Yvonne submitted the report. There have also been some other suggestions for improving the energy efficiency to various areas of the building prior to installing solar panels. The Committee, R.E.E.P is currently exploring this and collecting estimates.

6. Review the Patron Behavior Policy

-The Trustees reviewed Patron Behavior Policies from two different Libraries and collaborated on ideas for the RPL's Patron Behavior Policy. Yvonne will use these suggestions and present a draft at our next meeting.

7. Continuing and Other Business:

- Status of the pandemic in the community: The numbers are still currently very high. Masks will be available for those who choose to wear them.
- Next year's Annual book and Bake Sale: There is still very high interest in having next year's Annual Book and Bake Sale, but we still do not know what to do with all of the leftover books from previous sales which are still stored in the Old Library. This is still a problem and we continued to brainstorm ideas on what to do with the excess books.
- We are looking for more RPL Trustee alternates.

The next meeting will be held on Wednesday November 16th.

The meeting adjourned at 8:00pm.

Respectfully submitted,

Karen Bradley, secretary