

Friends of the Randolph Public Library

Board Meeting

May 12, 2021

Meeting Minutes

I. Call to Order

Anne Forsyth called to order the meeting of the Board of the Friends of the Randolph Public Library at 12:08 PM EST on May 12, 2021. This meeting was held virtually, via Zoom.

II. Attendance

- Anne Forsyth – Co-President
- Michele Cormier – Treasurer
- Kayla Demers – Secretary
- Yvonne Jenkins – Librarian
- Steve Teczar – Chairman of the Board of Trustees

Absent: Catherine Zirpolo

III. Approval of the Minutes from the April 21, 2021, Meeting

Anne made a motion to approve the minutes; Michelle seconded. All in favor. Approved.

IV. Librarian's Update

- **Library Status:**
 - A lot of programming planning going on! See below for children & adult details
 - Yvonne is still comfortable with the patrons in the library – not any crowds yet
 - Solar eclipse – Anne asked if Yvonne would be hosting something on June 10th. The library will not be open that day; Yvonne said she might do something.
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- **Summer Children's Program:**
 - ~40 children live in town now, so Yvonne is working to get them all signed up at the library with a "Tour of the Town" program. First stop was at the Randolph Public Library on Saturday, May 15th. The second one will likely be the Firehouse, where the children could potentially wash the fire trucks!
 - Yvonne bought bags for the children – which will come out of the \$200 approved funds
- **Adult Programming:**
 - Map & Compass program is scheduled for July 3rd
 - Great North Woods Libraries programming
 - Ty Gagne's book & talk
 - Randolph-specific book discussion will be September 1st
 - Ty's talk/presentation will be October 6th
- **Financial Authorizations:**
 - Yvonne mentioned that the Friends usually purchase flowers for the garden (\$60 for 2)
 - Michelle made a motion to approve. Anne seconded. All in favor.
Approved

V. Friends of the Library Revitalization

- Membership sign-up form/method:
 - Kayla shared revised content – group gave some feedback!
 - Group agreed that this would be an “annual” membership, so this would be for 2021-2022. This time next year, we will reach back out for the next year of membership.
 - Group agreed on the email: friends@randolphnhpubliclibrary.org to maintain consistency with the library email
 - Next steps:
 - Kayla to create PayPal account with Friends’ email and send to Michele for her to add the bank account information
 - Kayla to send the content to Laura for her to update the website
 - Yvonne to test the “online” sign-up form
- Mountain View Article draft
 - Anne had shared a draft before the meeting for review. The group gave some quick feedback in the meeting
 - Next steps:
 - Michele to provide quick bio
 - Kayla to send feedback to Anne
 - Yvonne to send photos to Lucy for the article
 - Team to submit to the Mountain View!

VI. Next Steps

- The group is prioritizing getting the website updated & article submission out
- Next time, group to focus on Book & Bake Sale
- Alignment on possible quarterly meetings once we are up & running

VII. Close

Meeting adjourned.

Next meeting scheduled for **4 PM EST on Wednesday, June 9th** in person.

VIII. Addendum

- PayPal account was created. Michele linked the bank account but still needs to confirm the bank account deposits
- Mountain View article was submitted to Lucy Sandin on 5/20. Yvonne provided a photo & caption
- The website was updated by 5/26. Some feedback collected from the group, with the remaining to be collected during the May meeting
- Kayla will be in NJ on 6/9 and will attend via Zoom while all others are in person